



Body Camera Dock Station

User Manual

User Manual

About this Manual

This Manual is applicable to Digital Evidence Management System.

The Manual includes instructions for using and managing the product. Pictures, charts, images and all other information hereinafter are for description and explanation only. The information contained in the Manual is subject to change, without notice, due to firmware updates or other reasons. Please find the latest version in the company website.

Please use this user manual under the guidance of professionals.

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IN THE EVENT OF ANY CONFLICTS BETWEEN THIS MANUAL AND THE APPLICABLE LAW, THE LATER PREVAILS.

Regulatory information

FCC information

FCC compliance: Please take attention that changes or modification not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Note: This product has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This product generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this product does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

This equipment should be installed and operated with a minimum distance 20cm between the radiator and your body.

FCC conditions

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:

1. This device may not cause harmful interference.
2. This device must accept any interference received, including interference that may cause undesired operation.

EU Conformity Statement

This product and - if applicable - the supplied accessories too are marked with "CE" and comply therefore with the applicable harmonized European standards listed under the Radio Equipment Directive 2014/53/EU, the EMC Directive 2014/30/EU, the LVD Directive 2014/35/EU, the RoHS Directive 2011/65/EU.

2012/19/EU (WEEE directive): Products marked with this symbol cannot be disposed of as unsorted municipal waste in the European Union. For proper recycling, return this product to your local supplier upon the purchase of equivalent new equipment, or dispose of it at designated collection points. For more information see: www.recyclethis.info.

2006/66/EC (battery directive): This product contains a battery that cannot be disposed of as unsorted municipal waste in the European Union. See the product documentation for specific battery information. The battery is marked with this symbol, which may include lettering to indicate cadmium (Cd),

lead (Pb), or mercury (Hg). For proper recycling, return the battery to your supplier or to a designated collection point. For more information see: www.recyclethis.info.

Industry Canada ICES-003 Compliance

This device meets the CAN ICES-3 (B)/NMB-3(B) standards requirements.

This device complies with Industry Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions:

- 1) this device may not cause interference, and
- 2) this device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radioexempts de licence. L'exploitation est autorisée aux deux conditions suivantes :




- 1) l'appareil ne doit pas produire de brouillage, et
- 2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

Under Industry Canada regulations, this radio transmitter may only operate using an antenna of a type and maximum (or lesser) gain approved for the transmitter by Industry Canada. To reduce potential radio interference to other users, the antenna type and its gain should be so chosen that the equivalent isotropically radiated power (e.i.r.p.) is not more than that necessary for successful communication.

Conformément à la réglementation d'Industrie Canada, le présent émetteur radio peut fonctionner avec une antenne d'un type et d'un gain maximal (ou inférieur) approuvé pour l'émetteur par Industrie Canada. Dans le but de réduire les risques de brouillage radioélectrique à l'intention des autres utilisateurs, il faut choisir le type d'antenne et son gain de sorte que la puissance isotrope rayonnée équivalente (p.i.r.e.) ne dépasse pas l'intensité nécessaire à l'établissement d'une communication satisfaisante.

Symbol Conventions

The symbols that may be found in this document are defined as follows.

Symbol	Description
 NOTE	Provides additional information to emphasize or supplement important points of the main text.
 WARNING	Indicates a potentially hazardous situation, which if not avoided, could result in equipment damage, data loss, performance degradation, or unexpected results.
 DANGER	Indicates a hazard with a high level of risk, which if not avoided, will result in death or serious injury.

Safety Instruction



Warnings

- Proper configuration of all passwords and other security settings is the responsibility of the installer and/or end-user.
- In the use of the product, you must be in strict compliance with the electrical safety regulations of the nation and region. Please refer to technical specifications for detailed information.
- Input voltage should meet both the SELV (Safety Extra Low Voltage) and the Limited Power Source with 5 VDC according to the IEC60950-1 standard. Please refer to technical specifications for detailed information.
- Do not connect several devices to one power adapter as adapter overload may cause over-heating or a fire hazard.
- Please make sure that the plug is firmly connected to the power socket.
- If smoke, odor or noise rise from the device, turn off the power at once and unplug the power cable, and then please contact the service center.

Preventive and Cautionary Tips

Before connecting and operating your device, please be advised of the following tips:

- Make sure that all the related equipment is power-off during the installation.
- Do not place the product in high-temperature or damp environment, and do not expose it to high electromagnetic radiation.
- If the product does not function properly, please contact your dealer or the nearest service center. Do not disassemble the product for repair or maintenance by yourself.
- Only use the battery, power adapter and assembly parts specified by the manufacturer.
- Consult the authorized dealer or technician for any question and request for product using.

Applicable Models

This manual is applicable to the models listed in the following table.

Model
DS-MH4172I

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Chapter 1 Introduction

1.1 Overview

Digital evidence management system, provides you a simplified way to access, back up, store data, and play audio and video file in body camera. You can associate user accounts and body cameras with client, search collection records, and upload data in the client. You can also access digital evidence management system via web browser.

1.2 Key Features

- Support searching and previewing files through user permission.
- Support collecting, uploading, and managing data in connected body camera.
- Support user and device management through user permission.
- Support playing audio and video file.
- Support video recording GPS pattern display with map file of GPS trace.
- Support configuring and upgrading body camera of supported model.

1.3 Appearance

Front View



Figure 1-1 Front view

- 1: Dock station cradle.
- 2: Indicator.
- 3: Power switch/ Power indicator.
- 4: Reset.
- 5: HDD indicator.
- 6: Network connection indicator.
- 7: Network transmission indicator.

Rear View

There are audio input, audio output, switch, power plug, HDMI interface, VGA interface, LAN interface, and USB interface in rear.



NOTE

Appearance may differ in models. Please refer to the actual devices.

Chapter 2 Installation

2.1 Packing List

You are recommended to check the objects in the package. Please contact us or suppliers if anything is damaged or lost.

2.2 Software Installation

Digital evidence management system is installed in dock station in default. Double click “Digital Evidence Management System.exe” to run it.

Device driver needs to be installed separately. In the directory of software installation, open “drive→HK→driver-win64” or “drive→HK→driver-win32”, double click “install.bat” to run the driver.



Installation may differ in models. Please refer to the actual devices.

Chapter 3 Activation

Purpose:

For the first access, you need to activate the device by setting an admin password. No operation is allowed before activation.



WARNING

STRONG PASSWORD RECOMMENDED—We highly recommend you create a strong password of your own choosing (Using a minimum of 8 characters, including at least three of the following categories: upper case letters, lower case letters, numbers, and special characters.) in order to increase the security of your product. And we recommend you reset your password regularly, especially in the high security system, resetting the password monthly or weekly can better protect your product.

Step 1 Double click “Digital Evidence Management System” shortcut, and click **Start Configuration**.

Step 2 Select language. (Chinese and English are available.)

Step 3 Set admin password and HDD space, and click **Save**.

Step 4 Set platform, and select platform type.

Step 5 Enter IP address, port No., user name and password.

Step 6 Enable or disable upload schedule, and set upload time.

Step 7 Click **Save** to finish the activation.

Chapter 4 Basic Operation

4.1 Device Access

4.1.1 Connect Body Camera

Step 1 Start up the dock station.

Step 2 Double click “Digital Evidence Management System” shortcut to run digital evidence management system.

Step 3 Connect the body camera to the dock station.

Step 4 Start up the body camera.

4.1.2 Display Status

Digital evidence management system supports 8 body cameras simultaneously by default. If the body camera has connected to the dock station, and device information will be displayed in device box. If not, the device box will be in free.

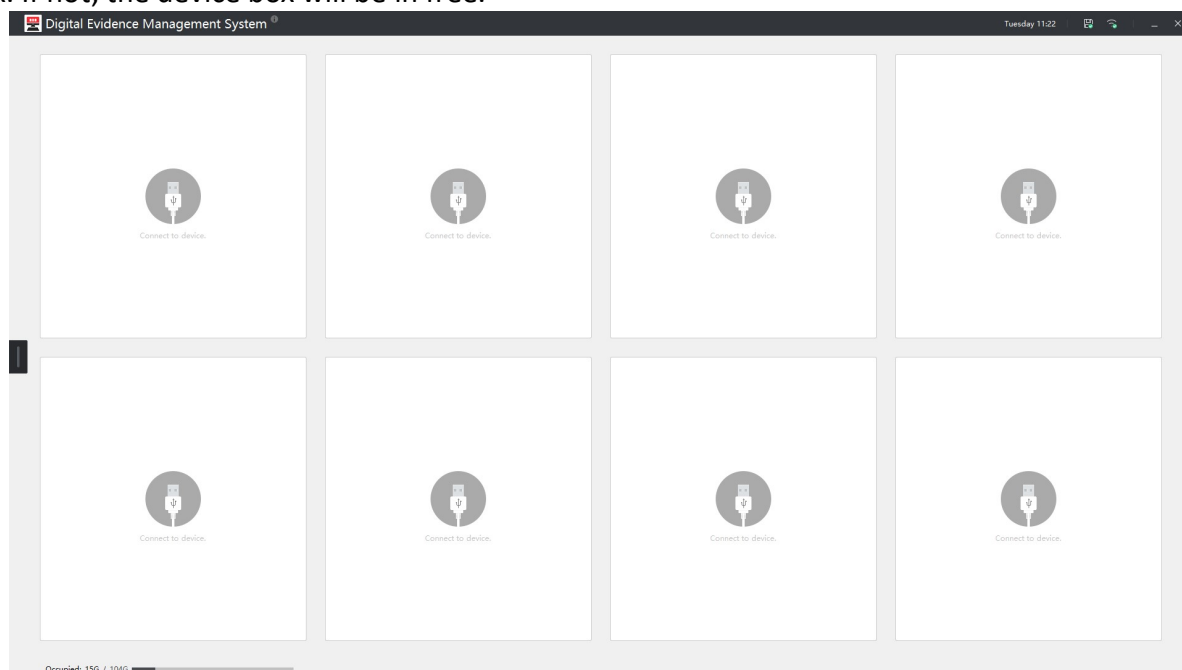


Figure 4-1 Device Box Status

- Data collection

After connecting the body camera, uncollected file, user No., and device No. will be displayed in device box.

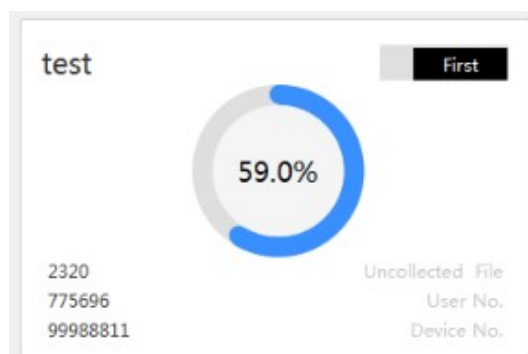


Figure 4-2 Data Collection

- Pre-collection

After the body camera is connected, digital evidence management system will start pre-collection of data.

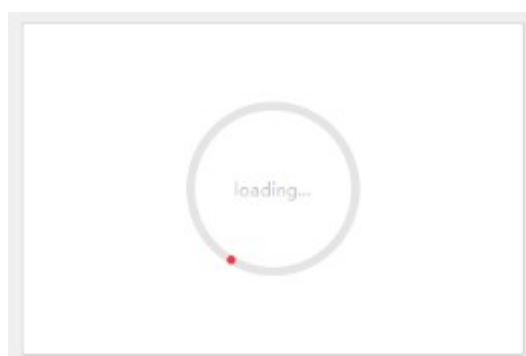


Figure 4-3 Pre-collection

- Priority Collection

Click **First** to set the data collection of the body camera as the first priority. Click **First** again to stop the priority collection.

 **NOTE**

Data collection of other body cameras will be stopped till the first priority data collection finished. The feature is only available for one body camera at a time. If no body camera has enabled the function, dock station will collect data from all body cameras simultaneously.

- Finishing Collection

After finishing collection, the information will be displayed in device box.

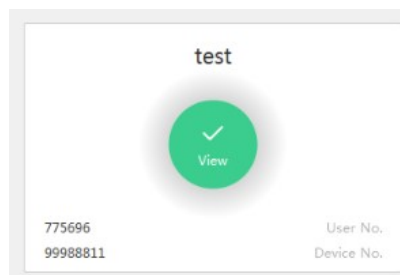


Figure 4-4 Finishing Collection

- Collection View

After collection, click **View** to view the collection amount of all type.

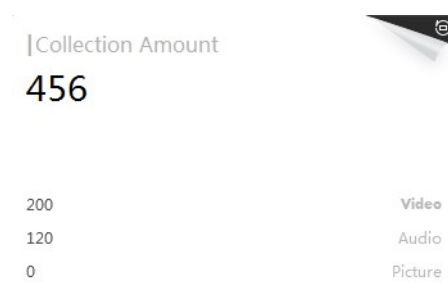


Figure 4-5 View Collection

- Collecting Failed

If collecting failed, the information will be displayed in device box.

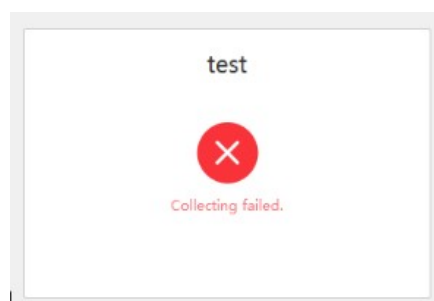


Figure 4-6 Collecting Failed

4.2 Home Page Overview

Device box and collection information will be displayed in Home Page. HDD information, platform state, time, and network will be displayed in status bar.

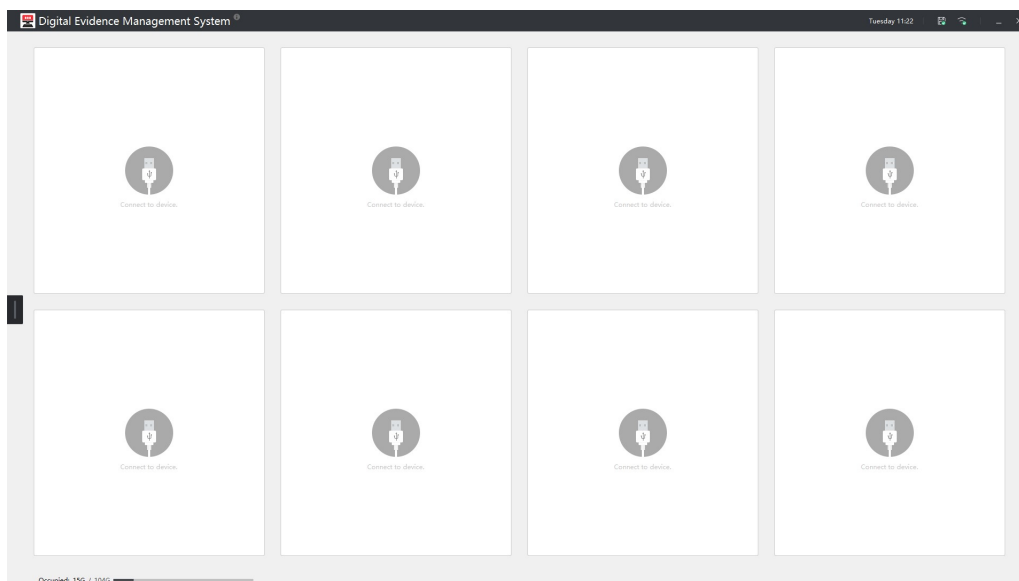


Figure 4-7 Home Page

- Time

Week and time will be displayed in upper right Home Page. After registration, dock station will auto synchronize time and charge body camera.

- Platform Status

Platform status will be displayed in upper right Home Page, including IP address, port No., and status.

- HDD Information

HDD free space and used space will be displayed in bottom Home Page.

- Network

Network will be displayed in upper right Home Page.

4.3 File Management

4.3.1 View File

After entering File Management interface, collected information can be viewed in sort with generated view icons. Files can be searched by key words, date, file type and status. The information will be stored in dock station HDD.

No.	File Name	Upload Status	Upload Time	User	Device No.	Capturing Time	Duration	Status	Operate
9	20100205133133MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:14		161321520	2010-02-05 13:31:33	00:00:00		
10	20100205133134MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:17		161321520	2010-02-05 13:31:34	00:00:00		
11	20100205133136MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:17		161321520	2010-02-05 13:31:36	00:00:00		
12	20100205133137MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:17		161321520	2010-02-05 13:31:37	00:00:00		
13	20100205133139MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:18		161321520	2010-02-05 13:31:39	00:00:00		
14	20100205133140MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:23		161321520	2010-02-05 13:31:40	00:00:00		
15	20100205133142MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:29		161321520	2010-02-05 13:31:42	00:00:00		
16	20100205133143MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:22		161321520	2010-02-05 13:31:43	00:00:00		
17	20100205133144MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:22		161321520	2010-02-05 13:31:44	00:00:00		
18	20100205133146MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:29		161321520	2010-02-05 13:31:46	00:00:00		
19	20100205133148MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:23		161321520	2010-02-05 13:31:48	00:00:00		
20	20100205133150MEDIA_CH0.jpg	Uploaded Files	2019-01-24 10:51:27		161321520	2010-02-05 13:31:50	00:00:00		

Figure 4-8 View File

NOTE

If device does not connect with platform, collected files will be displayed in whole instead of in sort.

4.3.2 Play Media

Click the collected data thumbnail to play video, audio, or image. File information will be displayed in prompted interface. You can edit the description or cancel the edition.

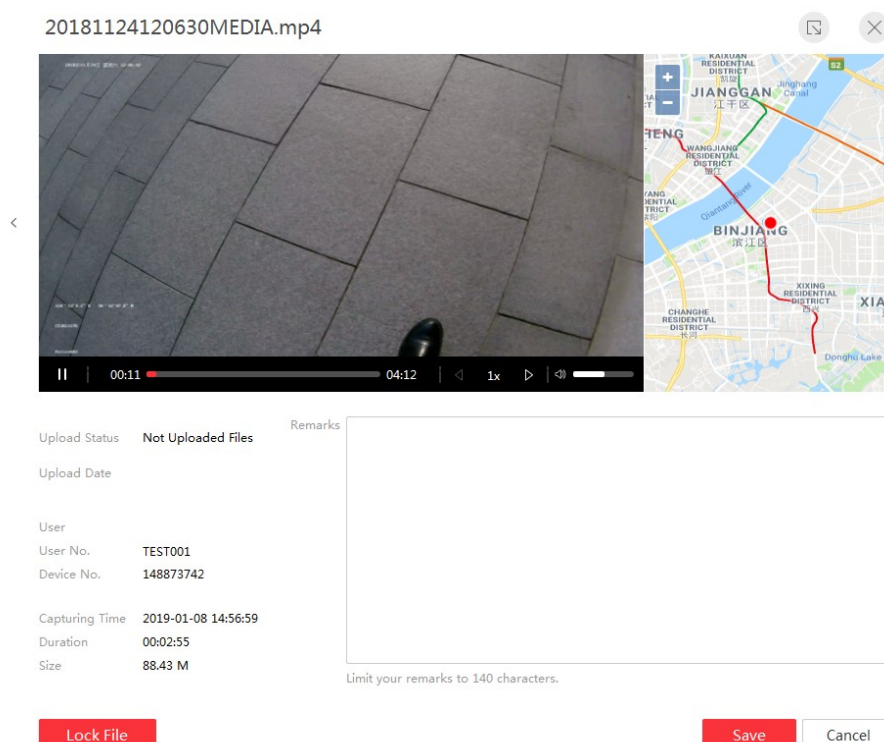


Figure 4-9 Play Media

- **Video File:** Video File can be dragged and double played. If there is map file of GPS trace when collecting video files, the GPS trace information will be displayed and replayed when playing video.
- **Image File:** When viewing image, selected area can be zoomed in.



 **NOTE**

You can click the small arrow in side video window to play the last and next video.

4.3.3 Lock Data

You can lock collected data in File Management Interface.

Data can be locked in following two ways:

- **Lock via checking** (when locking multiple or all pieces)
 - Check the “ ” before the pieces you want to lock, and click “  ” to lock it.
- **Lock via clicking** (when locking single piece)
 - Click “  ” after the piece to lock it.

 **NOTE**

Collected data can be locked, and locked data cannot be deleted or covered.

4.4 Log Search

Click **Log**, and enter the log interface. You can select date and log type to search log.



If there is no operation for more than 10 minutes, the system will return to the Home Page. If there is no operation after playing video or audio for more than 10 minutes, the system will also return to Home Page.

Chapter 5 System Configuration

5.1 Basic Configuration

Go to **Configuration** > **Basic** to configure basic settings. You can set file search permission, language, collection format, or set auto start up.



If you enable file search permission, when entering “File Management”, you need to enter user name and password.

Basic

Dock Station No.

File Search Permission

Start up

Language

Collection Format	Video	Audio	Picture
	*.FLV	*.AAC	*.PNG
	*.MOV	*.WAV	*.BMP
	*.WMV	*.MP3	*.JPG
	*.MP4		
	*.AVI		

Save

Figure 5-1 Basic Configuration

5.2 HDD Management

You can set HDD and clear space in HDD Space.

HDD Space

HDD	<input type="checkbox"/>	HDD	Total Space	Used Space	Free Space	Usage
	<input type="checkbox"/>	C	149 G	69 G	80 G	46 %
	<input checked="" type="checkbox"/>	D	349 G	12 G	337 G	3 %

Total Free Space (G)

Clear Space (G)

Clear Original Data

After enabling this function, collected files in the body camera will be cleared automatically.

Save

Figure 5-2 HDD Management

Step 2 Go to **Configuration > HDD Space**.

Step 3 Select **HDD**, and set **Total Free Space** and **Clear Space**.

Step 4 (Optional) Enable **Clear Original Data**, and you can delete data in body cameras to avoid full space.

Step 5 Click **Save** to finish the setting.

NOTE

- When HDD space is less than or equal to total free space, space will be cleared according to clear space.
- The software installation disk will reserve 10G by default. We recommend that do not set the software installation disk as HDD, to avoid the disk full.

5.3 Platform Configuration

Configure the parameters to access the third platform.

Platform

Platform Type

IP Address

Port No.

User Name

Password

Upload Schedule

Upload Time -

Save

Figure 5-3 Platform Parameters

Step 2 Go to **Configuration > Platform**.

Step 3 Select **Platform Type** (You can select 9533 platform, 8618 platform, or ISAPI platform).

Step 4 Enter **IP Address, Port No., User name and Password**.

Step 5 Enable **Upload Schedule** and enter **Upload Time**.

Step 6 Click **Save** to finish the setting.

 **NOTE**

- You can check if platform is online on Home Page.
- After enabling upload schedule, the data will be uploaded in given upload time. In other time, the data will be cached to local. If upload schedule is disabled, data will be uploaded in real-time.
- You can only set one period in upload time. When there is exception in collecting data, the uploading process will be recorded in system. After reconnection, data will be uploaded from where it stops.

Result:

Data will be uploaded in two ways.

- Real-Time Data Uploading


After collecting data from body camera, dock station will store the data to local, and upload the data to platform.

- HTTP

When there is exception in collecting data, the uploading process will be recorded in system. After reconnection, data will be uploaded from where it stops.


5.4 User Management

Go to **Configuration** > **Basic**, and you can search, add, delete, import or export user.

Click “  ” to edit the user information.

5.5 Device Management

Go to **Configuration** > **Basic**, and you can search, add, delete, import or export device.

Click “  ” to edit the device information.

NOTE

After connecting body camera, dock station will issue the user to them.

Chapter 6 Maintenance and Management

6.1 Password Configuration

Go to **Configuration > Admin Password**, and you can edit the system password.

6.2 Trail Configuration

Apply for the trail password to extend trail period.

Step 1 Go to **Configuration > Trail Period**.

Step 2 Enter trail password.

Step 3 Click **Save** to apply for the password.

6.3 Upgrade

After digital evidence management system is upgraded, connected body camera will also be upgraded.

Step 1 Go to **Configuration > Upgrade**.

Step 2 Click **Browse** to select the upgrade file.

Step 3 Click **Enable Upgrade** to finish upgrade.



NOTE

You cannot collect data when upgrading the body camera, and only body cameras in the same model can be upgraded.

- **Finish Upgrade**

After finishing upgrade, “Upgraded!” will be displayed in box.

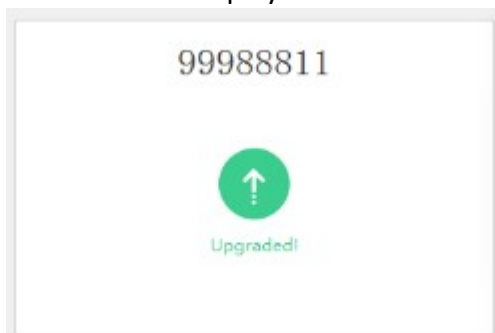


Figure 6-1 Finish Upgrade

- Upgrading Failed

Once upgrading failed, “Upgrading Failed” will be displayed in box.

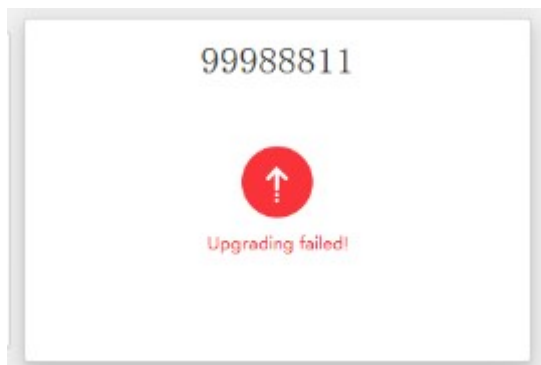


Figure 6-2 Upgrading Failed

Chapter 7 Device Settings

You can set body camera in device settings.

7.1 Network Settings

7.1.1 Set Wi-Fi

You can enable Wi-Fi to automatically distribute IP address.

Step 1 Go to **Configuration**> **Device Settings**> **Network**.

Step 2 Click **Enable Wi-Fi**.

Step 3 Enter SSID and password.

Step 4 Click **Save** to finish setting.



Wi-Fi differs in models. Please refer to actual device.

7.1.2 Set Platform

You can set platform to preview data, manage data, and receive alarm information.

Precondition: Platform software is installed and well connected with platform network.

Step 1 Go to **Configuration**> **Device Settings**> **Platform**.

Step 2 Click **Enable**.

Step 3 Enter IP and port No.

- **IP:** The IP address of platform sever.
- **Port No.:** Platform port No., and the default Port No. of Ehome is 7660.

Step 4 Click **Save** to finish setting.

7.1.3 Set Device Information

Go to **Configuration**> **Device Settings**> **Device Info**, and you can set encoding parameters.

Recording

Resolution

Bitrate

Network Transmission

Resolution

Bitrate

Figure 7-1 Encoding Parameters Setting

 **NOTE**

Parameters may differ in models. Please refer to actual device.

7.2 System Settings

7.2.1 Set GPS

You can set GPS to record event location to keep a sound and useful evidence.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select GPS mode in GPS according to actual demand.

 **NOTE**

If the device cannot be located, please move it to exposed area. GPS may differ in models. Please refer to actual device.

7.2.2 Set System Sound

You can set system sound when the device needs warning tone.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select **Enable** or **Disable** in System Sound according to actual demand.

 **NOTE**

If system sound is enabled, there will be warning tone when recording video, taking photo, or pressing key.

7.2.3 Set LED Indicator

You can set LED Indicator to display body camera status.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select **Enable** or **Disable** in LED Indicator according to actual demand.

7.2.4 Set IR

You can set IR at night or when the light is dark.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select **Enable**, **Disable** or **Auto** in IR according to actual demand.



IR is in Auto by default. IR can switch between daytime or night. When the light is dark, IR will be automatically enabled in recording or remote previewing.

7.2.5 Set Video Stream

You can set live view duration, time lapse, and recording segment time in video stream.

- **Live View Duration:** Pre-recording time before recording.
- **Time Lapse:** Post-Recording time after recording.
- **Recording Segment Time:** Recording file duration.

7.2.6 Set Operation Timeout

You can set operation timeout to protect screen.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select specific time in Operation Timeout according to actual demand.

7.2.7 Set Operation Password

You can set operation password to protect body camera.

Step 1 Go to **Configuration> Device Settings> System**.

Step 2 Select **Enable** or **Disable** in Operation Password according to actual demand.

Chapter 8 Accessing by Web Browser

You can get access to the system via web browser.



You shall acknowledge that the use of the product with Internet access might be under network security risks. For avoidance of any network attacks and information leakage, please strengthen your own protection. If the product does not work properly, please contact with your dealer or the nearest service center.

8.1 Login and Logout

8.1.1 Log in


Step 1 Open web browser, input the IP address and port No. of the device and then press Enter. (For example, input 192.1.0.64:5651.)

Step 2 Enter user name and password.

Step 3 (Optional) You can put the cursor on the picture of body camera to display main features.

Step 4 Click **Save**.



If you cannot enter web at first login, you can add “http://” before the IP address or disable “Enable protected mode”: Click “” →Internet Option→Security, and disable “Enable protected mode”. Click OK and restart the browser.

8.1.2 Log out

You can click “” in upper right interface to log out.

8.2 File Management

8.2.1 Search File


Step 1 Open “Digital Evidence Management System”.

Step 2 Enter the key word, and select file type, lock status, and capture date.

Step 3 Click **Search**.

8.2.2 Edit File Information

You can edit file information through the following two ways:

- **Editing via clicking file icon:** You can click file icon in home page, edit file information in prompt interface, and click **OK** to finish editing.
- **Editing via clicking operating icon:** You can click “” after the file piece to edit file information.



You can only edit one piece of information at a time.

8.2.3 Lock

You can bulk lock collected data file. Locked data cannot be deleted and edited.

Step 1 Check the files you want to lock.

Step 2 Click **Lock** to finish locking.

8.2.4 Unlock

You can bulk unlock collected data file.

Step 1 Check the files you want to unlock.

Step 2 Click **Unlock** to finish unlocking.



If there is no operation for more than 10 minutes, the system will return to the Home Page.

Appendix A Terminology

Terminology	Description
Digital Evidence Management System	Digital Evidence Management System is a collecting system which collects data from body camera. Running in Windows, Digital Evidence Management System collects data (including audio, video, and picture) from body camera and stores them in HDD. You can search data, manage user and device, and upload data in the system.

