



ZKTeco R6 Access Control System

Installation Guide & User Manual

Important Note

Document Privacy Note:

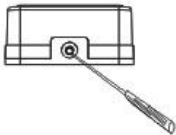
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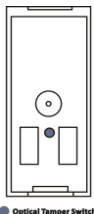
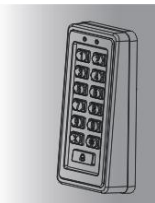
1. Equipment Installation

Wall mount installation



(1) Remove the screw on the bottom of device.

(2) Take away the back cover. (3) Fix the back cover on the wall.



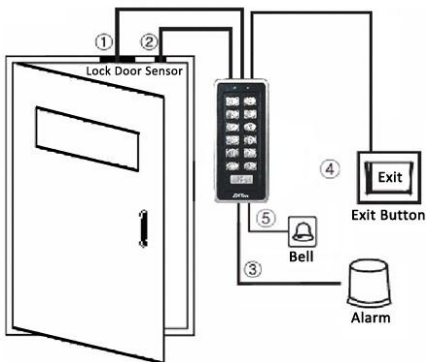
(4) Fix the device to the back cover.

(5) Fix the screw. (6) Optical Tamper Switch

2. Structure and Function

Access Control System Function :

- (1) If a registered user verified, the device will export the signal to unlock the door.
- (2) Door sensor will detect the on-off state. If the door is unexpected opened or improperly closed, the alarm signal (digital value) will be triggered.
- (3) If the device being illegally removed, the device will export alarm signal.
- (4) External exit button is supported; it is convenient to open the door inside.
- (5) External bell is supported.



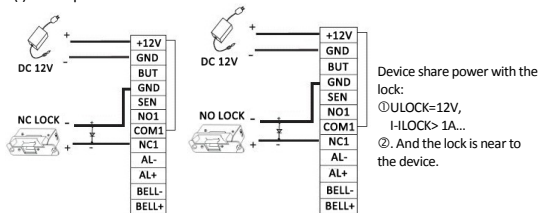
3. Lock Connection

Warning: No operation when power on!

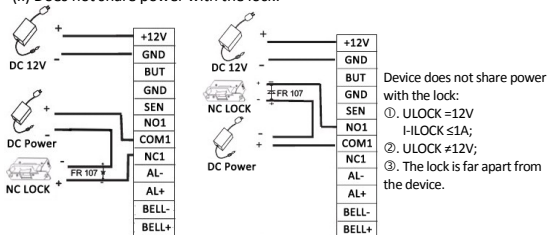
(1) The system supports NO LOCK and NC LOCK. For example the NO LOCK (normally open at power on) is connected with 'NO' terminal, and the NC LOCK is connected with 'NC' terminal.

(2) When the Electrical Lock is connected to the Access Control System, you need to parallel one FR107 diode (equipped in the package) to prevent the self-inductance EMF affect the system, do not reverse the polarities.

(I) Share power with the lock:

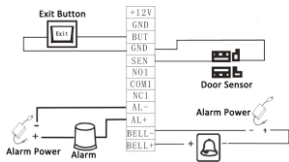


(II) Does not share power with the lock:

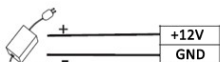


Note: 'I': device output current; 'U_{LOCK}': lock voltage; 'I_{LOCK}': lock current.

4. Connected with Other Parts



5. Connect with Power



DC 12V

Input DC12V, $\leq 110\text{mA}$ ($\leq 80\text{mA}$ standby) Positive is connected with '+12V', negative is connected with 'GND' (do not reverse the polarities).

Note: Voltage output \leq DC 12V for Alarm

Instructions

Recommended procedure:

Step 1: Install the device and power on.

Step 2: After the administrator password is authenticated and changed, register users' cards, or passwords.

Step 3: Configure access control parameters, including modifying eight passwords for opening the door and configuring the unlocking duration, authentication mode, stealth mode, door status sensor mode, and alarm.

Functions of the Device:

- | —1. User Management
 - | | —1.1 Administrator Operations
 - | | | —❖ Authenticator the Administrator Password
 - | | | —❖ Change Administrator Password
 - | | | —❖ Open the Door by the Administrator Password
 - | | | —❖ Administrator Password Be Forgotten
 - | | —1.2 Add Users
 - | | | —❖ Add Users
 - | | | —❖ Register Cards in Batches
 - | | —1.3 Authentication Users
 - | | —1.4 Delete Users
 - | | | —❖ Delete a User
 - | | | —❖ Delete All Users
- | —2. Access Control Management
 - | | —2.1 Change Eight Passwords for Opening the Door
 - | | —2.2 Configure Unlocking Duration
 - | | —2.3 Configure Authentication Mode
 - | | —2.4 Configure Concealed Mode
 - | | —2.5 Configure Door Sensor Mode
 - | | —2.6 Configure Alarm
 - | | | —❖ Configure Alarm setting
 - | | | —◆ Configure Error Operation-Triggered Alarm
 - | | | —◆ Configure Tamper Alarm
 - | | | —◆ Configure Alarm Delay for the Door Status Sensor
 - | | —2.7 Factory Reset

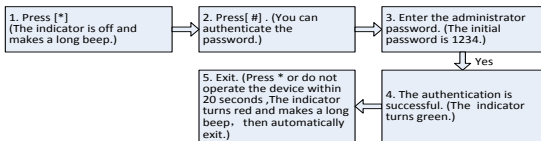
Operation Instructions

1. User Management

1.1 Administrator Operations

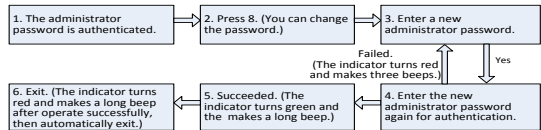
To ensure data security of the device, you can operate the device only after the administrator password is authenticated.

❖ Authenticator the Administrator Password



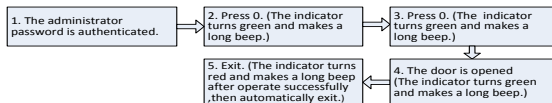
😊Note: The initial administrator password is 1234. You are advised to change the initial password at the beginning.

❖ Change Administrator Password



😊Note: Four-digit passwords are automatically verified. For passwords with less than four digits, press # to enter the verification process.

❖ Open the Door by Entering the Administrator Password



😊Note: This function can be used to open the door.

❖ Administrator Password Be Forgotten

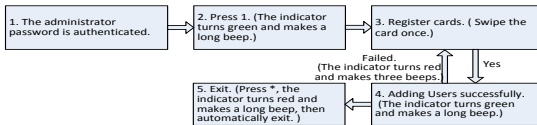
If the administrator password is forgotten, please remove the mounting plate from the device and wait 30 seconds when there is a long beep, then press the disassembly key three times to reset to the initial administrator password, each press shall take 2~5 seconds and it comes a beep each time, note this operation must be done within 30 seconds. It is successfully reset when it has a long beep after the third press, the Red LED blink and quit the operation by itself.

😊Note: The initial administrator password is 1234.

1.2 Add Users

Register the card of a user or register cards in batches.

❖ Add Users

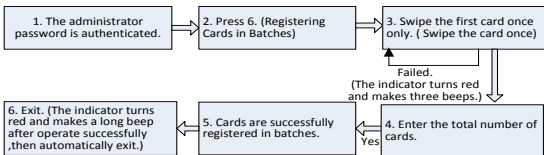


😊Note: 1. In the registration process, the user ID increases automatically. The device automatically enters the process of registering the next user when a user is successfully registered.

2. The registration process fails if the fingerprint is of poor quality or the fingerprint or the card has been registered. After the device indicator turns

green, you can register the user again. Registered users must not be registered again.

❖ Register Cards in Batches



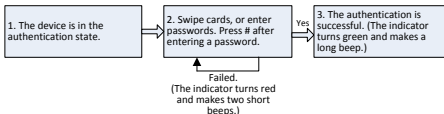
😊Note: 1. In the process of entering the total number of cards, three-digit numbers are automatically verified. For numbers with less than three digits, press # to enter the verification process. Press * to reenter the total number of cards.

2. IDs of to-be-registered cards must be consecutive numbers.

1.3 Authentication Users

Authentication Cards/Passwords

After the device is powered on, it enters the authentication state for users to unlock the door.

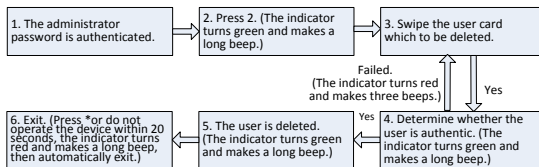


😊Note: Press # after entering a password for authentication. The door opens if the entered password is identical with one of the eight passwords for opening the door. [2.1 Change Eight Passwords for Opening the Door.](#)

1.4 Delete Users

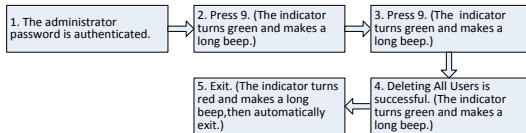
Delete a user whose card is registered, or delete all users.

❖ Delete a User



😊Note: The device automatically enters the process of deleting the next user when a user is deleted, or press * to exit.

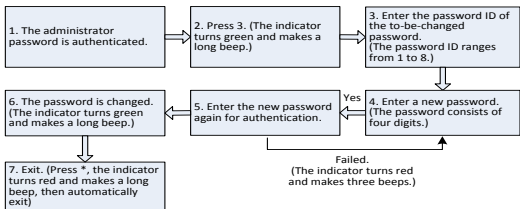
❖ Delete All Users



😊Note: Press 9 for automatic confirmation. Other values are considered invalid. If an invalid value is entered, the device indicator turns red, and the device makes a long beep and exits the process.

2. Access Control Management

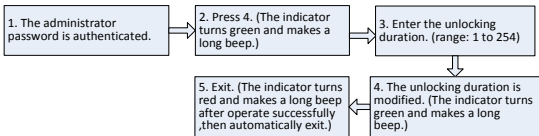
2.1 Change Eight Passwords for Opening the Door



😊Note: 1. If you set a password to an all-0 password after entering the password ID, this password will be locked and you cannot use this password to open the door.

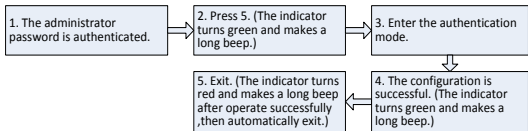
2. If a password is successfully changed, enter the password ID of the to-be-changed password to change the next password.

2.2 Configure Unlocking Duration



😊Note: The unit of Unlocking Duration is second. Three-digit values are automatically verified. For values with less than three digits, press # to enter the verification process.

2.3 Configure Authentication Mode



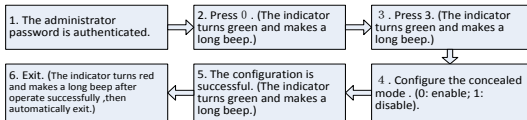
☺Note: 1. When the authentication modes is RF and password, swipe card and then enter the passwords please.

2. Details about the authentication modes are as follows:

Authentication Mode	type	Description
Mode 1 (number1)	PW	Only password verification
Mode 2 (number2)	RF	Only RF Card verification
Mode3 (number3)	RF/PW	RF or password verification
Mode 4 (number3)	RF&PW	RF and password verification

2.4 Configure Concealed Mode

If the Concealed mode is enabled, the indicator is off when the Concealed mode is in the sleep mode.

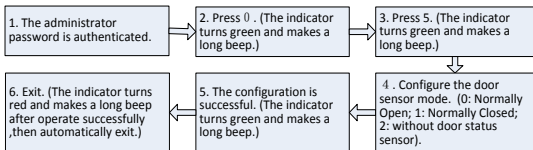


☺Note: An indicator blinks to indicate the status of this function when users are authenticating their cards or passwords.

2.5 Configure Door Sensor Mode

The door sensor switch includes three modes:

- **NONE**: The door sensor switch is not used.
- **NO**: The lock is open as long as the door is open.
- **NC**: The lock is closed after the door is closed.

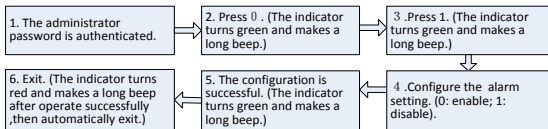


😊Note: The door sensor mode configured here is used as the basis for the door sensor alarm.

2.6 Configure Alarm

❖ Configure Alarm setting

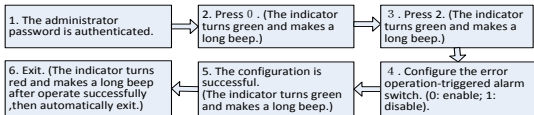
The Default should be on, when it is set to be close, then Error Operation-Triggered Alarm and the Alarm Delay for the Door Status Sensor will be disabled.



😊Note: No matter the Configure Alarm is enabled or not, Tamper Alarm is work properly.

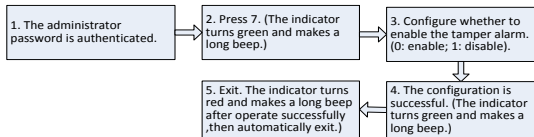
◆ Configure Error Operation-Triggered Alarm

If this function is enabled, alarms will be generated if the administrator fails the authentication upon three attempts. The administrator authentication is not allowed within 20 seconds after an alarm is generated.



◆ Configure Tamper Alarm

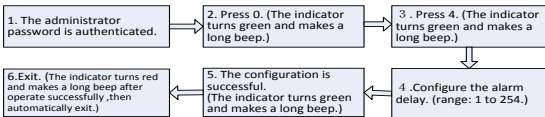
If this function is enabled, alarms are generated upon device disassembly. Configure whether to enable the disassembly alarm.



◆ Configure Alarm Delay for the Door Status Sensor

DSen. Delay (Door Sensor Delay):

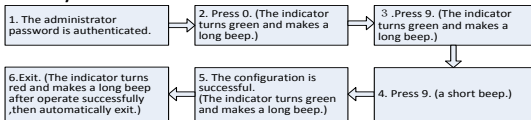
Indicates the delay in checking the door sensor after the door is open. If door sensor state is inconsistent with the normal state set by the door sensor switch, an alarm will be generated, and this period of time is regarded as the “door sensor delay”.



😊Note:1. Three-digit values are automatically verified. For values with less than three digits, press # to enter the verification process. Values greater than 254 are considered invalid.

2. If an alarm is triggered, the buzzer of the device generates an alarm. 30 seconds later, the alarm is switched to an alert. The alarm can be terminated after the user is authenticated.

2.7 Factory Reset



The Factory Default Settings

- **Unlock Authentication Mode:** RF/PW
- **Door Sensor Mode:** None
- **Error Operation-Triggered Alarm Switch:** Enabled
- **Tamper Alarm Switch:** Enabled
- **Concealed Mode:** When the device works in normal, concealed mode is enabled, when the device works in concealed, concealed mode is disabled.
- **Unlocking Duration:** 5 seconds
- **Door Sensor Delay:** 15 seconds
- **Alarm Delay for the Door Status Sensor:** 15 seconds